



Capital Idea Limited. Established 2003.
work.

Engaging

Order form.

May 23, 2011

Dear *Anonymous Customer*, thank you for asking me to consider altering a door for you as part of your household alterations and bathroom re-furbishment.

To receive delivery of it at the workshop.

Remove the door panels.

Spruce up the face and edges.

Fit new 'shelf boxes' which will be about 110mm deep.

Fit fillets in the old 'panel grooves.'

Fit a 'perimeter packer' which will afford hidden fixing to the existing doorframe, from behind the door, when the bathroom alterations are underway.

Beautiful recycled native timber will be used throughout.

The workshop end of the job will be done within two weeks of the door being dropped off.

Fitting the altered door will be a case of positioning it from the front, drilling a few pilot holes through the perimeter cleats from the bathroom side then fixing the piece with screws through the cleats into the door frame. This should take less than an hour on site. You, or your bathroom builder, could probably do it when the time comes. Otherwise I'll nip over and fit the piece at that juncture on a koha basis.

Materials

5 m of 100 x 50 sized to 50 x 45mm for the perimeter cleat, at \$8 per metre.

The offcut from the above of 45 x 30-40mm will be used as cleats to fix the shelf boxes.

\$40

Company Director contact details: alexander.wright@paradise.net.nz

Telephone: +64 4 3801264 or, if you must, 027 270 23 24

Postal address: 1 Blythe St, Berhampore, Wellington, NZ

Approx 9 m of 'box side' material such as ex 150 x 25mm at \$12 per metre.
\$108

Box backs, no charge whether your panelling is used or I supply something.

Groove cleats \$12

Materials sub total \$ 160

Labour \$ 360

Cost including materials and labour \$ 520

\$ 520

+ 78 gst

Total including gst

\$ 598

Standard terms:

Should you wish to confirm this order a deposit of half of the quoted fee will be invoiced for upon your acceptance of the quote.

Any agreed timeframe for completion of the work will commence upon receipt of the deposit.

After payment of the deposit the balance of the total quoted fee will be invoiced for upon completion of the work to your satisfaction.

Capital Idea Ltd. has business liability insurance, which includes one million dollars of General Indemnity cover. Further details of this cover will be provided upon request.

This quote may be accepted at any time within three months of the date of tendering it for your consideration.

Yours sincerely,

Alexander Wright.
Director. Capital Idea Ltd.

Conditions of Sale

Total payable 20th of the month following the month of invoice unless other terms have been agreed to.

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